

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held at the Gallatin Gateway School, 100 Mill St., Gallatin Gateway, MT, on March 9, 2020. Present at the meeting were board members Eric Amend, Ted Border and David Sullivan. General Manager Matt Donnelly and Secretary Maralee Parsons Sullivan were present. Members of the public included Jim Campbell, Linda Cox, Susan Campbell, Megan Buecking, and Pete Stein.

President Border called the meeting to order at 6:30 p.m. Secretary Maralee Parsons Sullivan recorded the minutes of the meeting.

PUBLIC PARTICIPATION OF NON-AGENDA ITEMS

President Border asked for public comment on non-agenda items. There were several comments from the public in opposition to the proposed “Glampground” project on the island, as well as the pros and cons of the expansion of the boundaries of the sewer District beyond the originally established boundary. It was noted that the District does currently have a policy on capacity allocation for in-district and out-of-district applicants, and 3,500 gpd of capacity is continuously reserved for in-district development. It was noted that adding users to the system will serve to maintain or lower rates, while keeping the number of users stagnant will likely raise rates over time. GM Donnelly stated that the Glampground sewer connection application was reviewed and approved by the GGWSD Board in 2019. It was noted that the will-serve letter issued by the District will expire on April 1, 2020, and if an extension is requested by the applicant, GM Donnelly stated he would confer with the District’s attorney. There was some general discussion on the history of planning and zoning attempts made by the community.

CONFLICT OF INTEREST DISCLOSURE

President Border asked if there were any items of conflict of interest, or potential conflict of interest, to be raised. None were raised.

APPROVAL OF MINUTES

After confirming that all directors had a draft copy of the February 10, 2020 meeting minutes, President Border asked whether there were any corrections. None were noted. Director Amend made the motion to approve the minutes as written, Director Sullivan seconded the motion and the minutes were approved unanimously.

REGULAR BUSINESS

None Scheduled

REPORT OF OFFICERS, STANDING COMMITTEES, AND SPECIAL COMMITTEES

General Manager Report, Treasurer Report, Approval of Expenditures

GM Matt Donnelly provided the report. Cummins completed scheduled maintenance on the lift station backup generator, giving it a clean bill of health. An inflow preventer on Rabel Lane was replaced, and it is likely that the plastic manhole insert will need to be upgraded due to high traffic. Average daily flows continue to be good. He advised he will be screening a potential candidate for the GM position this week and will set up interviews with Board members. There was some discussion on the lift station fencing, and it was decided to include fencing around the back. Director Amend will follow up.

Treasurer Maralee Sullivan reviewed the current monthly financial package (P&L and Balance sheet) for FY starting July 1, 2019: Expenses for the month of February include \$1475 for administrative support (quarterly) and \$3,319 for the locator package, which will be reimbursed by RD. She presented an invoice from Matt Donnelly for GM services performed Oct-Dec 2019, totaling \$1,248.75. Director Sullivan moved to approve the payment of \$1,248.75 to Mr. Donnelly; Director Amend seconded. There was no Board discussion and no public comment. The motion carried 3-0.

There was some discussion on additional addition expenses, i.e., extending the by-pass valve. Director Amend moved to approve expense of \$3400 to Omdahl Excavation, and if they are able to provide a smaller hole for sump-pump sleeve, an additional \$300 would be approved as well. Director Sullivan seconded. There was no more Board discussion and no public comment. The motion carried 3-0.

President Border then asked for unanimous consent to adjourn. Seeing no objection, the meeting was adjourned at 7:29 p.m.



Secretary