

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: February 1, 2010

Time: 6:30PM

Place: Gallatin Gateway Fire Station, 320 Webb St., Gallatin Gateway, MT

For: Regular Meeting of the Board of Directors

AGENDA

I. Call To Order

- A. Call To Order (Adams)
- B. Public Participation on Non-Agenda Items¹ (Adams)

II. Approval of Minutes

- A. Approval of Meeting Minutes for January 4, 2010 (Adams)

III. Reports of Officers, Standing Committees, and Special Committees

- A. Report of General Manager & Report of Financial Condition (Donnelly)

IV. Unfinished Business and General Orders

- A. First Reading of Annexation Petitions (Swimley)
- B. Report from Great West Engineering on Status of Preliminary Engineering Review (Guest)
- C. Discussion on Status of Income Survey (Guest)

V. New Business

- A. Any New Business Which May Come Properly to the Board (Adams)

VI. Adjourn

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held in the boardroom of the Gallatin Gateway Fire Station on February 1, 2010. Present at the meeting were board members Merle Adams, Ted Border, David Sullivan, Charlie White and Earl Wortman. Attorney Susan Swimley and general manager Matt Donnelly were also present.

The meeting was called to order at 6:30 p.m. by President Adams. Mr. Donnelly recorded the minutes of the meeting.

As the first order of business, President Adams asked for public comment. Mr. David Loseff indicated that he had received a letter explaining the District's interest in evaluating land for the purpose of constructing a drainfield. Mr. Loseff notified the Board that he has some land available east of Hwy 191 and would be willing to enter into negotiations with the District for a lease or purchase. President Adams thanked Mr. Loseff and indicated that it will be several months before the Board will be in a position to begin negotiations.

Seeing no addition public comments, President Adams moved to approval of the minutes from January 4. After confirming that all directors had a copy of the minutes of the last meeting, President Adams asked whether there were any corrections. Director Border moved to amend the draft minutes to indicate that he had acted as the recorder and not President Adams. Director White seconded the motion to amend, which was unanimously approved. Director Wortman then moved to approve the minutes as amended. The motion was seconded by Director Sullivan and was unanimously approved.

Mr. Donnelly then gave the General Manager's and Treasurer's report. He noted that:

- I. Gallatin County had completed the \$15,000 grant that had previously been awarded and that the check had been deposited;
- II. Mr. Donnelly and Director Adams had met with Barb Campbell from Utility Solutions to discuss a possible connection to the Elk Grove wastewater treatment plant. The O&M costs quoted by Ms. Campbell were on the order of \$80/month. A \$5,000 per EDU connection fee would also be required in order to amortize the District's portion of the cost of constructing the treatment plant;
- III. Mr. Donnelly had met with Sandy Kust regarding the progress on the Income Survey. Responses are coming in slowly;

- IV. Mr. Donnelly had sent out a letter to contiguous landowners explaining the annexation process. Three new responses were received, in addition to the previous annexation petition filed on behalf of Mr. Border;
- V. There were no expenses incurred by the District in the month of January.

After discussion regarding the General Manager's report, President Adams moved to the next item on the agenda—the first reading of four petitions for annexation. Ms. Swimley informed the Board that she had four petitions for annexation in her possession and that she had verified that the properties were contiguous to the existing boundaries of the District. Mr. Craig Pozega indicated that annexing the four parcels into the District would not likely add appreciable costs to the design or construction of a wastewater collection system. During discussion on the issue, the Board noted that adding the four parcels at this time would likely benefit the existing members of the District through lower rates at some time in the future if a wastewater collection and treatment system is built. The Board indicated its intent to enact an ordinance annexing the four parcels. The Board set the date for the second reading of the ordinance for the regular meeting of the Board on March 1.

Next on the agenda was a report and working session with Great West Engineering on the status of the Preliminary Engineering Review. The Board and the engineer continued to examine various alternatives for collection and treatment. Great West presented the Board with additional materials regarding cost. After discussion, the Board asked Great West to consider the Level 2 Treatment system with drainfield (Option #4) as the most promising alternative given the information provided to date. Regarding financing, Mr. Pozega indicated that timely completion of the income survey was essential.

At the conclusion of the Great West presentation the Board moved to the next agenda item and continued the discussion of the income survey. Director White moved, and Director Wortman seconded, a motion to ask the General Manager to draft a letter explaining the urgency of the income survey to District residents. Ms. Swimley offered to edit the first draft. The motion passed unanimously.

The meeting then turned to new business. Seeing none, the President announced that the next meeting will be held on March 1.

Director Sullivan moved to adjourn and Director Wortman seconded. After unanimous vote the meeting was adjourned at 8:09 p.m.

Secretary