

# **Gallatin Gateway County Water & Sewer District**

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## **PUBLIC MEETING**

**Date:** October 17, 2015

**Time:** 11:00 A.M.

**Place:** Big Timberworks Conference Room, 1 Rabel Lane, Gallatin Gateway, MT

**For:** Special Meeting of the Board of Directors

## **AGENDA**

- I. Public Participation on Non-Agenda Items<sup>1</sup>**
- II. Discussion and Decision to Authorize General Manager to Retain Attorney for Contract Negotiations With Four corners Water and Sewer District**
- III. Discussion of Comments to Send to Department of Commerce**
- IV. Unfinished Business and General Orders**
  - A. Discussion on Per Amendment
- V. New Business**
  - A. Any New Business Which May Come Properly to the Board
- VI. Adjourn**

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<sup>1</sup> The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

# **Gallatin Gateway County Water & Sewer District**

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## MINUTES OF THE

### **BOARD OF DIRECTORS**

A special meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held at the Big Timber Works, 1 Rabel Lane, Gallatin Gateway, MT, on October 17, 2015. Present at the meeting were board members Merle Adams, Eric Amend, Ted Border, and David Sullivan. Director Ashley Kroon was absent. General Manager Matt Donnelly, Secretary Maralee Parsons Sullivan and grant administrator Teresa Doig were also present. No members of the public were in attendance.

President Border called the meeting to order at 11:05 AM. Secretary Maralee Parsons Sullivan recorded the minutes of the meeting.

#### PUBLIC PARTICIPATION OF NON-AGENDA ITEMS

President Border asked for public comment on non-agenda items. There were no non-agenda items raised.

President Border proceeded to the next item on the agenda.

#### Discussion and Decision to Authorize General Manager to Retain Attorney for Contract Negotiations With Four Corners Water and Sewer District

GM Matt Donnelly advised that District council Susan Swimley had recommended the District hire outside council for contract negotiations with Four Corners Water & Sewer District (FCWSD), since Ms. Swimley also represents FCWSD. Ms. Swimley has recommended Tara DePuy be retained for FCWSD for a limited scope of discussions and negotiations with FCWSD, likely using the Manhattan-Amsterdam agreement as a basis for negotiations. There was some discussion as to funds available for legal fees. Mr. Donnelly reminded the Board that the RD SEARCH grant, received in August, includes \$9200, which may be used for contingency and inter-local agreement activities. Director Sullivan made the motion to authorize Mr. Donnelly to retain Ms. DePuy, with a cap of \$9200 in fees, for contract negotiations. Director Adams seconded the motion and it passed unanimously.

#### Discussion of Comments to Send to Department of Commerce

Director Amend has reviewed the most recent letter by Terry Threlkeld received by the County Commissioners, which object to the finding of No significant impact and request for release of funds for the CDBG grant. Director Amend feels there are numerous erroneous statements and claims in the letter, and a response from the Board is warranted. After some discussion, the Board asked GM Matt Donnelly to work with Director Amend to draft a letter to the Dept. of Commerce, which will be signed by the Board of Directors.

UNFINISHED BUSINESS AND GENERAL ORDERS

Discussion on PER Amendment

Director Amend advised that he met with engineer Kurt Thomson on October 15 to review progress made on the PER amendment. There was some discussion as to what public comments should be included as documentation. Director Amend agreed to follow up with Mr. Thomson early the following week so a draft can be provided to the Board as soon as possible.

NEW BUSINESS

President Border asked for any unfinished or new business.

Treasurer Sullivan advised the District had received a letter from TSEP on October 15, which advised that in order for the District to be compliant with program policies, it requests that the District send back by October 25 the amount reimbursed through WRDA, \$198,436.84, before future draw requests will be processed. Ms. Sullivan requested authorization to remit the funds. Director Sullivan made the motion to authorize the funds be sent as requested, Director Adams seconded the motion, and it passed unanimously.

President Border then asked for unanimous consent to adjourn. Seeing no objection, the meeting was adjourned at 11:58 a.m.



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Secretary