

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: July 5, 2010

Time: 6:30PM

Place: Gallatin Gateway Fire Station, 320 Webb St., Gallatin Gateway, MT

For: Regular Meeting of the Board of Directors

AGENDA

I. Call To Order

- A. Call To Order (Adams)
- B. Public Participation on Non-Agenda Items¹ (Adams)

II. Approval of Minutes

- A. Approval of Meeting Minutes for June 7, 2010 (Adams)

III. Reports of Officers, Standing Committees, and Special Committees

- A. Report of General Manager & Report of Financial Condition (Donnelly)

IV. Unfinished Business and General Orders

- A. Discusison of Application for Grant and Loan funding from the Rural Utilities Service of the US Department of Agriculture (Donnelly)
- B. Status of Income Survey (Guest)

V. New Business

- A. Any New Business Which May Come Properly to the Board (Adams)

VI. Adjourn

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held in the boardroom of the Gallatin Gateway Fire Station on July 5, 2010. Present at the meeting were board members Merle Adams, Ted Border, David Sullivan, Charlie White and Earl Wortman. Susan Swimley and Matt Donnelly were also present.

The meeting was called to order at 6:35 p.m. by President Adams. Mr. Donnelly recorded the minutes of the meeting.

PUBLIC COMMENT

President Adams asked for public comment. Seeing none, President Adams proceeded to the next item on the agenda.

APPROVAL OF MINUTES

After confirming that all directors had a draft copy of the June 7 minutes, President Adams asked whether there were any corrections. Seeing none, Director Sullivan moved to approve the minutes and Director Border seconded. The minutes were approved by unanimous vote of the Board.

REPORT OF GENERAL MANAGER

Mr. Donnelly then gave the General Manager's and Treasurer's report. He reported that the primary activities for the coming month will be completing the RD grant application. Mr. Donnelly then reported that the District had received payment in full of the DNRC planning grant for \$20,000, and that the invoice from Great West Engineering for the development of the PER was now paid in full.

STATUS OF GRANT AND LOAN FUNDING FROM RURAL DEVELOPMENT

The meeting then moved to the next order of business, a discussion of the grant/loan application to the Rural Utilities Services branch of the USDA. Matt Donnelly reviewed the letter from Sandi Messenger outlining the application deficiencies.

- I. President Adams has received a letter from Bob Murdo accepting his role as Bond Counsel for the District. Mr. Donnelly said he will deliver the letter to RD.
- II. Ted Border and David Sullivan reported that they had met with Lee Provance from the County Roads Department regarding a right-of-way for the lift station. The presented a letter from Mr. Provance stating that there would be no issues in granting a ROW for this purpose. The discussion further touched on other ROWs that may be required. It was noted that the District does not know exactly what will be required because the design

- has not yet been finalized. Nevertheless, the Board committed to gathering letters of intent from landowners from whom ROWs may be required. Matt Donnelly was asked to collect the letters and deliver them to RD.
- III. Matt Donnelly noted that Rich Fillbach had developed a list of short-lived assets under the assumptions of the Board's preferred alternative as outlined in the PER. The Board reviewed the list and asked Matt Donnelly to deliver it to RD as part of the application package.
 - IV. President Adams highlighted efforts by members of the Board and members of the community to try to find land for the drainfield under the preferred alternative in the PER. He noted that the District faces the same obstacles in land acquisition as it does with rights-of-way. Susan Swimley was asked to develop a buy/sell agreement appropriate to the circumstances and to commence negotiations to try to get an agreement in place. Director Sullivan moved to allow Director Border and Matt Donnelly to negotiate with potential sellers to try to get a buy/sell agreement in place per the terms of Susan Swimley's agreement and on subsequent Board approval. Director White seconded the motion, which passed unanimously.
 - V. Carol Roark from Hyalite Environmental presented the draft Environmental Report. The report had been previously delivered to the Board by email, and comments and corrections had been received by Hyalite Environmental prior to the meeting. After review by the Board, Director Border moved to accept the Environmental Report as presented. Director Sullivan seconded the motion which passed unanimously. Carol Roark offered to deliver the report to Rural Development as part of the application package. The Board then expressed their sincere gratitude to Hyalite Environmental for their service to the community and for delivering an outstanding report.

The Board expressed a continued desire to try to complete the RD grant/loan application on or before August 1.

INCOME SURVEY

President Adams then moved the next item on the agenda—the status of the income survey. Sandy Kust reported that the Income Survey had been submitted to RD and that the MHI for the District had come in at \$30,000 which is below the threshold for enhanced grant funding from several of the grant agencies. The next step is review by Rural Development. She further reported that it did not seem to be likely that the District would qualify for EDA funding because the Department of Commerce is currently distributing funds on the basis of county-wide employment figures and not by the employment figures for individual communities.

The meeting then turned to new business. Seeing none, President Adams noted that the next meeting date is August 2.

Director Border moved to adjourn and Director White seconded. After unanimous vote the meeting was adjourned at 7:30 p.m.

Secretary