

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: July 8, 2026
Time: 6:30PM
Place: Gallatin Gateway Community Center
145 Mill Street, Gallatin Gateway, MT 59730
For: Regular Meeting of the Board of Directors

AGENDA

I. Public Participation on Non-Agenda Items¹

II. Conflict of Interest Disclosure²

III. Approval of Minutes

Approval of Meeting Minutes for April 8, 2026

Approval of Special Meeting Minutes for June 15, 2026

IV. New Business

- 2026/2027 Budget Review
- Resolution 2026-02
- Resolution 2026-03
- Land- Cary
- Financial Report
- General Managers and District Administrators Report
- Board Member Topics
- Closed Meeting- Montana Code 2-3-203(4)(a)

V. Next Meeting Date- November 11, 2026

VI. Adjourn Meeting

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

² An opportunity for Board members to disclose any potential, perceived or real conflict of interest on any item on the agenda or for any District business.

**GALLATIN GATEWAY COUNTY WATER AND SEWER DISTRICT MINUTES DRAFT
REGULAR MEETING, April 8, 2026**

Call to Order

President Cary Fox called the Regular Meeting of the Gallatin Gateway County Water & Sewer District (GGCWSD) to order at 6:30 pm on April 8, 2026, at the Gallatin Gateway Community Center, 145 Mill Street, Gallatin Gateway, Montana, 59730.

Board Members present: President Cary Fox, Vice President Eric Amend, and Member Ted Border

Staff/Public present: Phil George, General Manager (GM) from Four Corners Water and Sewer District (FCWSD); Amy Ellingson, District Administrator (DA) from FCWSD; Libby Kueneke, Secretary

Public Participation on Non-Agenda Items:

No public comment occurred.

Conflict of Interest Disclosure:

No conflict of interest arose.

Approval of Minutes

January 14, 2026 Board Meeting

Motion: Member Eric Amend moved to approve the Minutes as written. Member Cary Fox seconded. No public comment occurred. The Minutes were approved 3 -0.

GENERAL BUSINESS

Land Appraisal

President Cary Fox provided the report.

Contract Renewal

GGCWSD's contract with FCWSD is up for renewal. GGCWSD decided to renew the contract. The contract maintains the same terms with the exception of dates and a clause stating all rates and policies will stay in place. These are 2 year contracts with a required 90 day written termination notice.

Motion: Member Eric Amend moved to renew the contract. Member Ted Border seconded. No public comment occurred. The Motion passed 3-0.

Financial Report

Amy Ellingson provided the report.

- The DA reviewed the March budget vs. actual.
- Next year's budget will be emailed to the Board in June will be approved at the July 8th meeting.
- The Stip Bond status is at \$483K.

General Manager's and District Administrator' Report

Phil George offered the report.

- Manholes remain an ongoing concern.
- The capacity approved is 65,000 gallons/day.

- The capacity purchased is at 51,139 gallons/day.
- 388 VRU's remain.
- 371 VRUs are committed.
- Lift station simplification in plan.
- Some clients are using an abundance of soap, which could create a phosphate buildup. These clients have been notified.
- The GM will put "No Parking" signs at the lift station fence. The GM may complete the chainlink fence on the back side.
- 2 additional Board Members are needed as the Gallatin County attorney has changed the policy. If the board can't, the County will find Board Members abiding by the Board's rules.

Board Member Topics

A question was raised as to if the manholes should be looked at by an engineer. The GM suggests looking in the fall at utilizing volunteers to create a plan.

Public Comment:

No public comment occurred.

Next Meeting Date: July 8, 2026

Adjourn

There being no further business before the Board, the Gallatin Gateway County Water and Sewer District Meeting of April 8, 2026 adjourned at 7:07 p.m.

Libby Kueneke, Secretary

**GALLATIN GATEWAY COUNTY WATER AND SEWER DISTRICT MINUTES DRAFT
SPECIAL MEETING, June 15, 2026**

Call to Order

President Cary Fox called the Special Meeting of the Gallatin Gateway County Water & Sewer District (GGCWSD) to order at 4:01 pm on June 16, 2026, at the Four Corners Water and Sewer Office, 495 Quail Run Road, Bozeman, MT 59718.

Board Members present: President Cary Fox, Vice President Eric Amend, and Member Ted Border

Staff/Public present: Phil George, General Manager (GM) from Four Corners Water and Sewer District (FCWSD); Amy Ellingson, District Administrator (DA) from FCWSD and acting Secretary. Kelli Sironi.

Public Participation on Non-Agenda Items:

No public comment occurred.

Conflict of Interest Disclosure:

No conflict of interest arose.

GENERAL BUSINESS

First West Insurance: 2026/2027 Insurance renewal was presented to the board for review. Ted Border moved to approve the renewal, Eric Amend seconded. No public comment, passed 3-0.

No public comment occurred.

Closed Meeting- Montana Code 2-3-203(4)(a)

A closed meeting occurred under Montana Code 2-3-203(4)(a).

Next Meeting Date: July 8, 2026

Adjourn: 4:31 pm

Amy Ellingson- Acting Secretary

Gallatin Gateway County Water & Sewer District

June 2026

Proposed Budget

Operating Income

	Projected Actual	Budget 25-26	Proposed 26-27**
	\$247,723	\$240,000	\$251,000
Expenses			
Operating Exp.	\$168,083	\$165,830	\$183,290
Bond A & C	\$39,994	\$39,994	\$39,994
Short Term	\$5,400	\$5,400	\$5,400
Cap Fund			\$22,316
Total Exp.	\$213,467	\$211,214	\$251,000

GALLATIN GATEWAY COUNTY WATER/SEWER DISTRICT

6/30/2027

	FY 25-26 Budget	Projected Actual	Proposed FY 26- 27 Budget
1. G&A/SEWER OPERATIONS			
Income			
343031: Wastewater Base Rate	\$ 215,500	\$ 221,518	\$ 225,000
343031: Wastewater VRU Overage	\$ 24,500	\$ 25,341	\$ 26,000
340000: Benefited Lot Charges	\$ -	\$ 864	\$ -
Total	\$ 240,000	\$ 247,723	\$ 251,000
Expenses/Reserves			
<u>General & Administrative</u>			
430100: Contract Admin Services	\$ 19,700	\$ 19,650	\$ 20,500
430101: Board Expenses	\$ 1,500	\$ 188	\$ 1,000
430103: Insurance	\$ 8,900	\$ 6,324	\$ 8,900
430104: Legal Services	\$ 5,000	\$ 5,827	\$ 6,400
430105: Audit/Accounting Services & Software	\$ 18,200	\$ 16,058	\$ 17,700
430106: Office & Mailing Supplies	\$ 700	\$ 250	\$ 300
430107: Postage & Postal Services	\$ 330	\$ 477	\$ 500
430108: Telephone	\$ 1,200	\$ 1,222	\$ 1,300
430110: Subscriptions & Internet Services	\$ 1,000	\$ 1,440	\$ 1,600
Total	\$ 56,530	\$ 51,436	\$ 58,200
<u>Sewer Operations</u>			
430610: Contract GM Services	\$ 9,400	\$ 6,650	\$ 7,300
430620: Facilities (<i>Lift Station Generator O&M, Utilities</i>)	\$ 4,700	\$ 4,680	\$ 5,100
430630: Trade svcs O&M (<i>Senic City, OmniSite Etc.</i>)	\$ 6,300	\$ 4,152	\$ 4,600
430640: Treatment Services - FCWSD	\$ 87,200	\$ 98,677	\$ 105,000
430660: Engineering Services (General)	\$ -	\$ 1,383	\$ 1,500
430680: Permits, Publications & Subscriptions	\$ 1,700	\$ 1,455	\$ 1,600
Operating Reserve	\$ -	\$ -	\$ 22,316
Total	\$ 109,300	\$ 116,997	\$ 147,416
<u>Debt Service/Reserves</u>			
Debt Service: Principal & Interest Series A&C	\$ 39,984	\$ 39,984	\$ 39,984
Mandated Short-Lived Asset Reserves (6A)	\$ 5,400	\$ 5,400	\$ 5,400
Total:	\$ 45,384	\$ 45,384	\$ 45,384
Net Income (Loss)	\$ 28,786	\$ 33,906	\$ -

**GALLATIN GATEWAY COUNTY
WATER/SEWER DISTRICT**

	FY 25-26 Budget	Projected Actual	Proposed FY 26- 27 Budget
OPERATING INCOME	\$ 240,001	\$ 246,860	\$ 251,000
EXPENSES			
Operating Expenses	\$ 165,830	\$ 168,433	\$ 205,616
Bonds - Series A & C	\$ 39,984	\$ 39,984	\$ 39,984
Short-Lived Asset Reserve	\$ 5,400	\$ 5,400	\$ 5,400
TOTAL EXPENSES	\$ 211,214	\$ 213,817	\$ 251,000
NET INCOME (LOSS)	\$ 28,787	\$ 33,043	\$ -

RESOLUTION 2026-02

A Resolution of the Gallatin Gateway County Water and Authorizing the District to FY 2026-2027 Budget Approval.

RECITALS

WHEREAS, the Gallatin Gateway County Water and Sewer District ("District") is a county water and sewer district duly established in 2009; and

WHEREAS, the District was presented a Draft Budget on July 8, 2026;

WHEREAS, with no changes to the Draft Budget, the board moves to approve the 2026-2027 Budget as is attached;

NOW THEREFORE, the Gallatin Gateway County Water and Sewer District Approves the 2026-2027 Budget.

Dated this __ day of July 2026.

Cary Fox, President

Attested: Libby Kueneke, Secretary

RESOLUTION 2026-03

A Resolution of the Gallatin Gateway Water and Sewer Authorizing the District accepting the 2026 Special Assessment Per Benefited Lot, Tract and Parcel

RECITALS

WHEREAS, the Gallatin Gateway County Water and Sewer District ("District") is a county water and sewer district duly established in 2009; and

WHEREAS, the District is authorized to levy a special assessment annually against each benefitted lot or parcel in the District in an equal amount pursuant to Section 7-13-2280 and 7-12-2151(d), M.C.A. in order to pay the obligations of the District; and

WHEREAS, there are 142 lots, parcels and tracts in the District as of the date of this resolution; and

WHEREAS, the attached detail of the Special Assessment tax was calculated on a total of 120 lots, parcels and tracts to be assessed, having the special assessment on 22 lots prepaid in full in 2023; and

NOW THEREFORE, the Gallatin Gateway County Water and Sewer District resolves for the 2026 tax year to accept the special assessment amount per lot, parcel and tract of \$190.04.

Dated this __ day of July, 2026

Cary Fox, President

Attested: Libby Kueneke, Secretary.

Gallatin Gateway County Water & Sewer District

Year to Date Financials June 2026

Operating Income

Actual	Budget
\$247,723	\$240,000

Expenses	Actual	Budget
Operating-	\$168,083	\$165,830
Bond A&C-	\$39,984	\$39,984
Short Term Replacement-	\$5,400	\$5,400
Capital Exp	\$0.00	\$28,786
Total Expenses	\$213,467	\$240,000

STIP Status- \$533,123 as of 6.30.2026 (74K)

Gallatin Gateway County Water & Sewer District

April 2026 to July 2026

Report on General Manager and District Administrator

- O & M Report
 - o Manhole Issue: 31 of 55 covered- ongoing concern
 - o VRU Status
 - Capacity Approved: 65,000
 - Capacity Purchased: 51,139
 - VRU: 388
 - Committed: 371
 - o Lift Station- Simplification in planning
 - o 2 Board members needed

- **Next board meeting will be November 11, 2026**