

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: December 7, 2009

Time: 6:30PM

Place: Gallatin Gateway Fire Station, 320 Webb St., Gallatin Gateway, MT

For: Regular Meeting of the Board of Directors

AGENDA

I. Call To Order

- A. Call To Order (Adams)
- B. Public Participation on Non-Agenda Items¹ (Adams)

II. Approval of Minutes

- A. Approval of Meeting Minutes for November 2, 2009 (Adams)

III. Reports of Officers, Standing Committees, and Special Committees

- A. Report of General Manager & Report of Financial Condition (Donnelly)

IV. Unfinished Business and General Orders

- A. Report from Great West Engineering on Status of Preliminary Engineering Review (Guest)
- B. Discussion on Status of Income Survey (Guest)

V. New Business

- A. Any New Business Which May Come Properly to the Board (Adams)

VI. Adjourn

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held in the boardroom of the Gallatin Gateway Inn on December 7, 2009. The meeting was moved from the regular location at the Gallatin Gateway Fire Station due to a room scheduling conflict. Present at the meeting were board members Merle Adams, Ted Border, David Sullivan and Charlie White. Director Wortman was not present. General manager Matt Donnelly was present.

The meeting was called to order at 6:34 p.m. by President Adams. Matt Donnelly was asked to act as Secretary and record the minutes.

President Adams asked for public comment and, seeing none, moved to the approval of minutes. After confirming that all directors had a copy of the minutes of the last meeting, President Adams asked whether there were any corrections. Seeing no comments, Director Sullivan then moved that the minutes be approved. Director White seconded the motion, which was unanimously adopted.

Mr. Donnelly was then asked to give the report of the General Manager and Treasurer. Mr. Donnelly presented fiscal year-to-date balance sheet and income statement showing the financial condition of the district. Mr. Donnelly also reported that Susan Swimley has completed a draft of the annexation agreement and wishes to inform the Board that it may commence annexation proceedings on the Ted Border property as well as any additional contiguous property.

Next on the agenda was a report and working session with Great West Engineering on the status of the Preliminary Engineering Review. Craig Pozega led the discussion. The notes prepared by Great West Engineering are appended to the minutes. At the conclusion of the Great West presentation the Board had some questions regarding the scope of the contract with Great West. Specifically, the Board desired that grant writing services should be included within the scope of the contract. After discussion, Mr. Pozega said that he would research the issue and come back to the Board with a proposal.

President Adams then turned the meeting to a discussion of the income survey. Mr. Donnelly informed the Board that he had been in contact with MAP and that we would need to go door-to-door at some time in the future to complete the survey.

The meeting then turned to new business. Seeing none, the President announced that the next meeting will be held on January 4.

President Adams then asked if there was any additional new business. Seeing none, Director Sullivan moved to adjourn and Director Border seconded. After unanimous vote the meeting was adjourned at 9:32 p.m.

Secretary