

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: February 6, 2012

Time: 6:00PM

Place: Gallatin County Courthouse, Room 208, 311 West Main Street,
Bozeman, MT, 59715

For: Regular Meeting of the Board of Directors

THIS MEETING IS AT THE COURTHOUSE AT 6PM!!!!

AGENDA

I. Call To Order

- A. Call To Order
- B. Public Participation on Non-Agenda Items¹

II. Approval of Minutes

- A. Approval of Meeting Minutes for January 2, 2012

III. Reports of Officers, Standing Committees, and Special Committees

- A. Report of General Manager & Report of Financial Condition
- B. Report of Ad Hoc Committee on Engineer Selection
- C. Report of Engineer

IV. Unfinished Business and General Orders

- A. Canvass of Revenue Bond Election
- B. Discussion, Decision and Setting a Hearing Date for Issuance of Special Assessment Bonds
- C. Presentation by Gallatin County Treasurer

V. New Business

- A. Any New Business Which May Come Properly to the Board

VI. Adjourn

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held in Room 208 of the Gallatin County Courthouse, 311 W. Main St., Bozeman, MT on February 6, 2012. Present at the meeting were board members Merle Adams, Ted Border, Charlie White and Earl Wortman. Matt Donnelly and Susan Swimley were also present. Director Sullivan was not present.

The meeting was called to order at 6:02 p.m. by President White. Matt Donnelly recorded the minutes of the meeting.

PUBLIC COMMENT

President White asked for public comment and, seeing none, proceeded to the next item on the agenda.

APPROVAL OF MINUTES

After confirming that all directors had a draft copy of the January 2 minutes, President White asked whether there were any corrections. Seeing none, Director Wortman moved to approve. Director Border seconded the motion, which passed unanimously.

REPORT OF GENERAL MANAGER

Mr. Donnelly presented the general manager's report and the report of financial condition. The manager's report noted that there have been no significant changes in the District's financial position and that satisfactory progress was being made with the engineer.

CANVASS OF BOND ELECTION

To make efficient use of the time donated by County employees and elected officials, President White asked for unanimous consent to alter the agenda. So given, the Board canvassed the January 31, 2012 bond election. Charlotte Mills, Gallatin County Clerk and Recorder, was on hand to witness the canvass. President White directed Susan Swimley to ensure that the proper documents are filed with bond counsel. The Board expressed gratitude to the community for its overwhelming support.

FISCAL MANAGEMENT DISCUSSION

President White asked for unanimous consent to alter the agenda. So given, the Board received a report from Kim Buchanan, Gallatin County Treasurer, who discussed how tax and assessment revenue is handled at the County level and how the County might work with the District in the future. The Board thanked Ms. Buchanan for the information and expressed an interest

workign together to effectively manage the District's finances now and in the future.

REPORT OF AD HOC COMMITTEE TO CONDUCT ENGINEER SOLICITATION

Susan Swimley reported that the contract is ready to be signed by President White. President White thanked the committee for its diligent work through the selection process and announced that the committee would be dissolved once the contract is signed.

REPORT OF ENGINEER

Kurt Thomson gave the report of the engineer. Prime focus is on site selection. The engineer offered recommendations on its ranking of the top three sites and asked the Board for concurrence and/or guidance. After discussion, the Board decided to visit two sites on Gooch Hill Road in person. President White set the date of a special meeting to tour the properties on February 11 at 10AM. President White asked Mr. Donnelly to schedule the times and provide public notice. Mr. Thomson noted that the surveyor would be starting work in the District this month.

SPECIAL ASSESSMENT ALLOCATION AND BOND

Susan Swimley presented a timeline for the special assessment and asked the Board to review. The timeline allows for a period in which District landowners may aggregate multiple adjacent lots, followed by a resolution of intent to assess properties, followed by a protest period, and concluding with a hearing on the protests. The process is expected to be complete by May 9. Various Gallatin County departments including Health, Planning, Clerk and Recorder, and Commissioner's Office need to be involved in the process, and Ms. Swimley reported that everyone has been apprised of the situation. President White directed Ms. Swimley and Mr. Donnelly to continue coordination with the various agencies and to prepare a resolution for consideration at its April meeting.

NEW BUSINESS

Seeing no new business, President White noted that the next meeting date is February 11, followed by a regular meeting at the Gallatin Gateway Fire Station on March 5.

President White then asked for unanimous consent to adjourn. Seeing no objection, the meeting was adjourned at 7:11 p.m.

Secretary