

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: September 8, 2015

Time: 6:30PM

Place: Gallatin Gateway School, 100 Mill St., Gallatin Gateway, MT

For: Regular Meeting of the Board of Directors

AGENDA

- 1. Public Participation on Non-Agenda Items¹**
- 2. Approval of Minutes**
 - a. Approval of Meeting Minutes for August 3, 2015
 - b. Approval of Meeting Minutes for August 6, 2015
- 3. Reports of Officers, Standing Committees, and Special Committees**
 - a. General Manager Report, Treasurer Report, Approval of Expenditures
 - b. Report of Engineer
 - i. Technical Status
 - ii. RUS Reports, Administration and Draw Requests
 - iii. TSEP Reports, Administration and Draw Requests
 - iv. CDBG Reports, Administration and Draw Requests
 - v. DNRC Reports, Administration and Draw Requests
 - vi. COE Reports, Administration and Draw Requests
 - vii. SEARCH Reports, Administration and Draw Requests
- 4. Unfinished Business and General Orders**
 - a. None
- 5. New Business**
 - a. Any New Business Which May Come Properly to the Board
- 6. Adjourn**

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held at the Gallatin Gateway School, 100 Mill St., Gallatin Gateway, MT, on September 8, 2015. Present at the meeting were board members Merle Adams, Eric Amend, Ted Border, Ashley Kroon and David Sullivan. Director Sullivan participated by phone. General Manager Matt Donnelly and Secretary Maralee Parsons Sullivan were also present. Ms. Sullivan participated by phone. In attendance were Kurt Thomson from Stahly Engineering. Public attendees included Guy Alsentzer and Dick Shockley.

President Border called the meeting to order at 6:40 p.m. GM Matt Donnelly recorded the minutes of the meeting.

PUBLIC PARTICIPATION OF NON-AGENDA ITEMS

President Border asked for public comment on non-agenda items. Guy Alsentzer introduced himself as a representative of Upper Missouri Water Keepers and proceeded to request information regarding the District's pending discharge permit. President Border explained that this discharge permit will ultimately replace fifty or sixty existing discharge permits, each with lesser effluent quality requirements, and therefore this discharge permit represents a net benefit to the waters of the Upper Missouri and to the community. After further discussion, Mr. Alsentzer requested a copy of the Morrison-Maierle environmental assessment. Mr. Donnelly advised that he will deliver the document.

President Border proceeded to the next item on the agenda.

APPROVAL OF MINUTES

After confirming that all directors had a draft copy of the August 3, 2015 meeting minutes, President Border asked for approval. Director Amend moved to approve. Director Kroon seconded the motion, which passed unanimously (Director Adams abstaining).

After confirming that all directors had a draft copy of the August 6, 2015 meeting minutes, President Border asked for approval. Director Kroon moved to approve. Director Amend seconded the motion, which passed unanimously.

REPORT OF OFFICERS, STANDING COMMITTEES, AND SPECIAL COMMITTEES

General Manager Report, Treasurer Report, Approval of Expenditures

GM Matt Donnelly provided the General Manager's report.

- DEQ has issued the draft discharge permit has been issued. Public comment period extends until 9/16.

- Gallatin County Elections office received three petitions to fill the three Board positions open in November. No mail ballot election will be required in November. Directors will be elected by acclamation.
- Four Corners Water/Sewer District is still finalizing their financing package for the purchase of the Utility Solutions assets. The status of the purchase should be more clear by the time the Gallatin Gateway Board meets in October.

Matt Donnelly provided the Treasurer's report with Maralee Sullivan on the phone to answer any questions. There was little activity from the previous month, with the exception that the 595 grant came through and therefore the Balance Sheet shows an additional \$223,000 in assets.

REPORT OF ENGINEER, GRANT AGENCY DRAWS & REPORTS

Kurt Thomson provided the engineer's report. He advised that Stahly is making satisfactory progress on the PER amendment. He further stated that he had spoken to the Dept. of Transportation regarding highway rights-of-way and found no significant obstacles to placing pipelines in the ROW. He stated that he will respond to the DEQ deficiency letter related to the design review of the collection system this week. The deficiency letter asked for additional maps to allow DEQ to adequately review the collection system design.

Mr. Thomson advised that Stahly will hold a public information session on September 30, 2015 at the Community Center to advise the public and to solicit comments on the PER amendment.

Government reports, administration and draw requests:

- RUS: nothing to report
- TSEP: Director Amend moved to approve a TSEP draw request in the amount of \$115,752.83 to pay outstanding engineering invoices. Director Kroon seconded the motion, which passed unanimously.
- CDBG: Matt Donnelly reported that the Dept. of Commerce has asked Gallatin County to re-do the public comment for the CDBG grant.
- DNRC: Nothing to report
- COE: Mr. Donnelly advised that funds had been dispersed and the funds are sitting in the District's bank account.

UNFINISHED BUSINESS AND GENERAL ORDERS

There was no unfinished business on the agenda.

NEW BUSINESS

President Border asked for new business, and seeing none, asked for unanimous consent to adjourn. Seeing no objection, the meeting was adjourned at 7:55 p.m.



Secretary