

Gallatin Gateway County Water & Sewer District

MINUTES OF THE BOARD OF DIRECTORS' MEETING

A regular meeting of the Board of Director for the Gallatin Gateway County Water & Sewer District was held on September 13, 2021 at the Gallatin Gateway Fire Department, 320 Webb St. Gallatin Gateway, MT. A teleconference bridge for public input was available. Present at the meeting were Board Members Ted Border, Eric Amend, Cary Fox and Maralee Parsons Sullivan. District Administrator Linda Cox also attended in person.

President Border called the meeting to order at 6:33 p.m. Linda Cox recorded the minutes of the meeting.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

President Border asked for public comment on non-agenda items. No public comments were made.

CONFLICT OF INTEREST DISCLOSURE

President Border asked if any items of conflict of interest, or potential conflict of interest, needed to be raised. None were raised.

APPROVAL OF MINUTES

Director Parsons Sullivan moved to accept the minutes from the August 9, 2021 meeting with minor amendments and Director Amend seconded the motion. The amended minutes were unanimously approved.

OLD BUSINESS

A. Discussion and Review of final amended Interlocal Agreement

The amended Interlocal Agreement includes a \$50 monthly maintenance fee per 1000 gallons of unused capacity. This may amount to a sizeable sum, according to Director Parsons Sullivan, and was not in the original agreement. The original agreement states that GGSWD is not responsible for maintenance costs for the Four Corners District. Director Amend feels that if we are paying upfront, then paying monthly maintenance costs appears to be double billing.

Director Parsons Sullivan moved that the Board vote on whether they are willing to approve the amended Interlocal Agreement as they now understand it and Director Fox seconded the motion. The Board unanimously voted not to approve the amended Interlocal Agreement at this time. President Border will follow up with the District's Attorney Tara DePuy to obtain more clarification to ensure that the Board fully understands the proposed monthly maintenance fee and the implications of not approving the amended Interlocal Agreement. President Border proposed that a Special Meeting be called in order to review the amended Interlocal agreement.

B. Discussion and Approval of Resolution 2021-01

Director Amend moved to approve Resolution 2021-01, which proposes the 2021 Special Assessment Per Benefitted Lot, Tract and Parcel. Director Parsons Sullivan seconded the motion. The annual assessment per lot has decreased from \$203.61 last year to \$198.30 this year. The motion passed unanimously.

C. Presentation and Discussion of APE Contract (Directors Amend and Fox)

The Board discussed the outline and budget proposed by APE to assume the responsibilities of the GGSWD's General Manger and District Administrator. The Board concluded that the proposal was very promising because it appears to be a cost effective and efficient option to replace General Manager Justin Brechtelsbauer who resigned in June. Director Parsons Sullivan will examine the proposal more closely and communicate her comments and follow-up questions via email. Then, Director Fox will work with APE to develop a draft contract.

New Business

None

Reports of Officers, Standing Committees and Special Committees

A. General Manager's Report

General Manager Justin Brechtelsbauer was not present and therefore President Border gave a short report. Scoping of the line is on-going and the east side has been finished.

B. Existing Will Serve Agreements

This item was not discussed since General Manager was not in attendance. The Board agreed that an overview of the existing will serve agreement should be included in the monthly General Manager's report.

C. Gateway Village Report (Director Fox)

Clayton Peacock of Lone Mountain Land Company has agreed to provide detailed information about the specifications for the Gateway Village sewer system. Director Fox needs this information in order to obtain bids from contractors for the completion of a cost estimate for operating the system.

ADJOURN

Meeting was adjourned by President Border after he asked for unanimous consent to adjourn. Hearing no objection, President Border adjourned the meeting at 7:19 pm.