

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: May 4, 2009

Time: 6:30PM

Place: Gallatin Gateway Fire Station, 320 Webb St., Gallatin Gateway, MT

For: Regular Meeting of the Board of Directors

AGENDA

I. Call To Order, Public Forum and Comment

- A. Call To Order (Adams)
- B. Public Participation on Non-Agenda Items¹ (Adams)

II. Approval of Minutes

- A. Approval of Meeting Minutes for April 6, 2009 (Donnelly)

III. Reports of Officers, Standing Committees, and Special Committees

- A. Report of General Manager & Report of Financial Condition (Donnelly)
- B. Report of the PER Selection Committee (Border)

IV. Special Orders

- A. Presentation of Draft FY2010 Budget (Donnelly)
- B. Board Consideration of Waiver of Compensation (Swimley)
- C. Information on Requesting an Income Survey from RD (Guest)
- D. Petition to Annex Property (Donnelly)
- E. Discussion on Fund Raising Activities (Adams)

V. Unfinished Business

- A. Insurance (Donnelly)

VI. New Business

- A. Any New Business Which May Come Properly to the Board (Adams)

VII. Adjourn

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held in the boardroom of the Gallatin Gateway Fire Station on May 4, 2009. Present at the meeting were board members Merle Adams, Ted Border, David Sullivan, Charlie White and Earl Wortman. Attorney Susan Swimley was not present.

The meeting was called to order at 6:37 p.m. by President Adams. Matt Donnelly was asked to act as Secretary and record the minutes.

President Adams asked for public comment and, seeing none, moved to the next order of business.

President Adams, after confirming that all directors had a copy of the minutes of the last meeting, asked whether there were any corrections. None were noted. Director Border moved to approve the minutes and Director White seconded the motion. The motion to approve the minutes of the April 6, 2009 meeting was passed unanimously.

Mr. Donnelly was then asked to give the report of the General Manager and Treasurer.

The Board then received a report from Ted Border, Chair of the Selection Committee, regarding the selection of an engineering firm to perform a preliminary engineering review (PER) to evaluate options for a public wastewater infrastructure. Director Border reported that the Committee had met with Great West Engineering and discussed costs and financing options for the PER. If grant applications to the TSEP and DNRC programs are successful we are left with a \$10,000 shortfall that will have to be made up from other sources. Some of the sources identified were Gallatin County, the federal RD program office, the state INTERCAP loan office, or direct contributions from county residents. Director Border also identified several questions related to the proposed contract with Great West Engineering and was asked to pursue answers and to present them at the next Board meeting.

The next order of business was the presentation of a draft budget for the 2009/2010 fiscal year. Mr. Donnelly reported that the major costs were expected to be the PER, legal fees, and insurance fees. No action was taken and Mr. Donnelly informed the Board that they are required to pass a budget in June.

The Board then turned to a discussion of Board members' compensation. It was noted that the Bylaws stipulate that Board members receive compensation. After discussion, Director Sullivan moved, and Director White seconded, a motion to adopt Resolution 09-05; *That the Gallatin Gateway County Water & Sewer District Board of Directors does hereby waive the Directors compensation for the 2009-2010 fiscal year. It is intended that this resolution shall be in full force and effect until June 30, 2010.* The motion passed unanimously.

The next order of business was a presentation by Sandy Kust regarding the need for an income survey of the residents of the District. It was noted that because there is no reliable census data for the District, an income survey will be required prior to obtaining state and/or federal grants for construction of wastewater infrastructure. The income survey dictates, in part, the level of grant funding available to the District. Ms. Kust informed the Board that depending upon the outcome of the income survey the District may be eligible for additional grant funding for the PER. Following the presentation and discussion, Director Sullivan moved to apply to the Rural Development (RD) program for financial assistance to conduct an income survey for the District; and to request assistance from MAP to conduct the income survey. Director White seconded the motion which passed unanimously.

Director White then moved to hold an informational meeting prior to the formal Board meeting on June 1. Director Sullivan seconded the motion which then passed unanimously.

As the next order of business, Mr. Donnelly presented a petition signed by Ted Border and Jess McCall requesting that their property be annexed into the District. The property is approximately 148' by 114' and it borders the existing District boundaries. Mr. Donnelly advised the Board that he had spoken with the District's attorney regarding this petition and that the attorney had advised that the Board was free to deliberate and vote whether to annex the property. The Board discussed the petition and noted that the proposed annexation would benefit the existing District members by potentially lowering their rates if and when a wastewater system was constructed. After deliberation, Director Sullivan moved, and Director White seconded the motion, to annex the property described in the petition into the District and to direct the General Manager to make all necessary notifications. The motion passed with four directors voting aye and no directors voting no. Director Border abstained from the deliberation and the vote.

The next order of business was fundraising. The Board discussed various options for community fundraisers and decided to continue the discussion by email and at the next Board meeting.

The next order of business was the discussion of the insurance needs of the District. The Board reviewed to insurance quotes and had a question about the level of general liability coverage on one quote. Director Adams volunteered to get an answer and present to the Board at the next meeting.

Director Adams then asked if there was any new business. Seeing none, Director White moved to adjourn and Director Border seconded. After unanimous vote the meeting was adjourned at 8:33 p.m.

Secretary