

Gallatin Gateway County Water and Sewer District
MINUTES OF THE BOARD OF DIRECTORS' MEETING

A regular meeting of the Board of Director for the Gallatin Gateway County Water & Sewer District was held on May 10, 2021 at the Gallatin Gateway Fire Department, 320 Webb St. Gallatin Gateway, MT. A teleconference bridge for public input was available. Present at the meeting were Board Members Ted Border, Eric Amend, and Maralee Parsons Sullivan. General Manager Justin Brechtelsbauer and District Administrator Linda Cox were present. Members of the public that were present included Ron Page with Pete Stein joining via teleconference.

President Border called the meeting to order at 6:35 p.m. Linda Cox recorded the minutes of the meeting.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

President Border asked for public comment on non-agenda items. None

CONFLICT OF INTEREST DISCLOSURE

President Border asked if any items of conflict of interest, or potential conflict of interest, needed to be raised. None were raised.

APPROVAL OF MINUTES

Two minor changes were made in the April 12, 2021 minutes. Director Amend moved to accept the minutes as amended and Director Sullivan Parsons seconded the motion. The minutes were unanimously approved as amended.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

A. Fox Living Trust Annexation First Reading

Eric pointed out two errors on the annexation petition. The document describes hooking into the forced main rather than the gravity main. General Manager Brechtelsbauer also has not obtained the Fox Living Trust Annexation petition and therefore the first reading was postponed.

B. General Manager Performance Evaluation

General Manager Brechtelsbauer develop a review form based in those used by other sewer and water. Board members agreed that the review form and performance evaluation is a good idea and that goals will have to be developed for the next year. Director Sullivan

Parsons agreed to work with the group to develop a list of core competencies and circulate it to the Board before the next meeting. More discussion on goals is expected to also occur at the next meeting, which will also complement the discussion of the final budget.

C. Budget Review For 2021/2022 Fiscal Year

The draft budget was discussed. Changes were identified and the final budget will be presented at the next meeting. If the final budget is not approved at the next meeting, a special meeting may be needed in order to ensure that an approved budget is in place before July 1, 2021.

Reports of Officers, Standing Committees and Special Committees

A. General Manager Report

The Four Corners Sewer and Water District is increasing PIC charges to \$10,500 and GGSW may also want to consider raising their PIC charges. An out of district, one-time infrastructure fee is applied to all out-of-district customers by the Four Corners SWD. This also may be something that GGSWD may want to consider.

B. Report and discussion about Gateway Village (Director Fox)

Director Fox was not at the meeting. Therefore, President Border shared an update. The new sewer plant for Gateway Village will be delivered in the next few weeks.

ADJOURN

Meeting was adjourned by President Border after he asked for unanimous consent to adjourn. Hearing no objection, President Border adjourned the meeting at 8:03 pm.