

Gallatin Gateway County Water & Sewer District

MINUTES OF THE BOARD OF DIRECTORS' MEETING

A regular meeting of the Board of Director for the Gallatin Gateway County Water & Sewer District was held on July 12, 2021 at the Gallatin Gateway Fire Department, 320 Webb St. Gallatin Gateway, MT. A teleconference bridge for public input was available. Present at the meeting were Board Members Ted Border, Cary Fox and Maralee Parsons Sullivan. General Manager Justin Brechtelsbauer attended via teleconference and District Administrator Linda Cox attended in person. Members of the public that were present included Chris Lohss, Ron Page, and Pete Stein.

President Border called the meeting to order at 6:32 p.m. Linda Cox recorded the minutes of the meeting.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

President Border asked for public comment on non-agenda items. No public comments were made.

CONFLICT OF INTEREST DISCLOSURE

President Border asked if any items of conflict of interest, or potential conflict of interest, needed to be raised. None were raised.

APPROVAL OF MINUTES

Director Parsons Sullivan moved to accept the minutes from the June 14, 2021 meeting as amended and Director Fox seconded the motion. The minutes were unanimously approved.

The minutes of the special meeting held on June 21, 2021 could not be approved because a quorum of Board members that attended the meeting was not present.

OLD BUSINESS

A. Discussion and review for the extension of Gallatin Gateway Inn's VRU increase
The Gateway Inn is prepared to pay for the VRUs right now which means that no extension is needed.

NEW BUSINESS

A. Discussion and Review of Pre-Design Application for VRU of Christopher J. Lohss
Since the Gateway Inn will not be using the VRU that have been approved for 18 months, sufficient capacity exists to meet the VRU requested in Mr. Lohss' application. No issues relative to connecting to the main were found at this location. Mr. Lohss agreed to work with the District's engineer to ensure that the connection is acceptable and approval of the application will be conditional upon the engineer's approval. Director Parsons Sullivan

moved to approve and Director Fox seconded the motion. The application was approved unanimously.

B. Fox Living Trust Annexation, first reading of Ordinance 2021-06A

Director Parsons Sullivan summarized the annexation document pertaining to property located at 101 Lynde Street, Gallatin Gateway, MT. Director Parsons Sullivan moved to approve the first reading of Ordinance 2021-06A and Director Border seconded the motion. The first reading was approved unanimously.

C. Christopher J. Lohss Annexation, first reading of Ordinance 2021-07B

Director Parsons Sullivan summarized the annexation document pertaining to property located at 77150 Gallatin Road, Bozeman, MT. Director Parsons Sullivan moved to approve the first reading of Ordinance 2021-07B and Director Fox seconded the motion. The first reading was approved unanimously.

D. Review of Delinquent Accounts for Tax Collection [MCA 7-13-2301(4)(b)]

Director Parsons Sullivan stated that two letters will be sent to customers informing them of the delinquent account procedure. If the delinquent amount on account is not received by the District as of August 15, 2021, the delinquent amount shall be sent to the County Treasurer's office through the property tax rolls.

Reports of Officers, Standing Committees and Special Committees

A. General Manager Report

The flushing of sewer main at Penny Lane will be on-going. More mains flushed at Penny Lane. The billing for all outstanding will serve letters has now been addressed.

B. Gateway Village Report (Director Fox)

A consultant has been identified to assist in helping the Board determine what a rate structure for the Gateway Village's water and sewer system would look like. The consultant will be providing an estimate for the work. Other firms have been identified, should the bid be too high. The District's engineer, Brad Hammerquist, has offered to come to the next meeting should the Board have any questions for him about the Gateway Village system.

ADJOURN

Meeting was adjourned by President Border after he asked for unanimous consent to adjourn. Hearing no objection, President Border adjourned the meeting at 7:03 pm.